

HORSHAM DENNE NEIGHBOURHOOD COUNCIL



Minutes of the meeting held on Thursday 10th December 2015 at 7.00 p.m.

The Church Lounge, London Road Methodist Church,
London Road, Horsham.

Item	Detail
1	Meeting Open and Welcome from the Chairman Meeting opened 19.00 by Trudie Mitchell
1.1	PCSO Report None
1.2	Presentation by Arthur Carden of Neighbourhood Watch Alan Strong, Deputy Co-ordinator for St Mary's Gardens also attended. Neighbourhood Watch (NHW) was first set up in 1982 and aims to help people protect their streets, make them feel safer (particularly the elderly), and foster community spirit. Each scheme has a Co-ordinator and signs can be obtained to indicate that there is a scheme operating. The Police are very much in support of NHW. It is the largest voluntary organisation in the country and in Sussex there are approx. 6000 schemes. In Horsham there are approx. 660 schemes. The Police no longer have time to organise it so it is down to a small committee of volunteers. An analysis showed that it is very effective and crime has reduced by 79% in streets with schemes. Residents in the scheme can get discount on their household insurance. Howard Hodges, the District Chief Inspector, declared NHW a huge asset. But it is difficult to administer. There needs to be an area Co-ordinator for each police ward. Denne Ward includes several police wards, and is in need of a Co-ordinator for the Causeway and town centre. Many Co-ordinators are also parish councillors. Co-ordinators receive messages via email from the Police e.g. local break-ins, which they can then pass on to their members. There is a website www.ourwatch.org.uk which shows which roads operate a scheme. MB commented that if a NHW street has a street party it is covered by NHW Insurance. NH, who lives in Norfolk Road, said he is unable to volunteer himself, but would check with his

	<p>neighbours.</p> <p>Arthur Carden said he could email a template letter to SD/Clerk. He said that a map showing the area covered by HDNC would be useful. ACTION: SD to forward map.</p>
2	<p>Attendance and apologies for absence:</p> <p>Attending – DNC: Trudie Mitchell, Martin Bruton, Jane Apostolou, Gianni Lozzi, Judy Pounds, Nigel Hillpaul, Sara Doy (Clerk).</p> <p>HDC Cllrs: Peter Burgess (arrived 19.35 and left 20.40) HDC Cllr Forest: Godfrey Newman (arrived 19.15); WSCC Cllrs: David Sheldon (arrived 20.10), Nigel Dennis (arrived 20.50).</p> <p>Neighbourhood Watch: Arthur Carden and Alan Strong (left at 20.00).</p> <p>Apologies – DNC Cllrs Ian Botting; HDC Cllrs Tony Hogben, Adrian Lee, David Skipp;</p> <p>PCSOs: Adrian Bell and Charlene Parsons.</p>
3	<p>Declaration of Members' Interests</p> <p>Trudie Mitchell – Horsham Blueprint; Jane Apostolou – HTCP ; Gianni Lozzi – Governor of Horsham Nursery School and Children and Family Centre; David Sheldon – Chief Executive of Horsham Matters ; Martin Bruton – Neighbourhood Watch & HTCP</p>
4	<p>Approval of Minutes from last meeting (15.10.2015).</p> <p>Approved by NH, seconded by GL.</p>
5	<p>Matters arising from last meeting and Action points</p> <p>A letter of support has been sent to CAGNE.</p> <p>Comments regarding the LSTF Cycle Route have been sent the Cycle Forum.</p> <p>A response to the HDC Communications Survey has been submitted (previously circulated).</p>
6	<p>Chairman`s Report</p> <p><u>Meetings attended</u></p> <p>28/10/2015 Horsham Park with Evan Giles and JA (see circulated report).</p> <p>29/10/2015 Introductory Meeting with Aidan Thatcher, HDC Planning Development Manager (see 8.3)</p>

01/11/2015 Cycle Forum to discuss mutual issues (see 8.7).

03/11/2015 Development Control to speak in objection to 2 applications (see 8.3).

03/11/2015 Cycle Forum Meeting (minutes circulated).

10/11/2015 Horsham Unlimited (minutes circulated).

11/11/2015 Subway site visit with Chris Stark, WSCC; Evan Giles and Nigel Weston, HDC (see 8.7)

11/11/2015 North Horsham – Leisure and Business Presentation

12/11/2015 Nessa Jones, Capita re Payroll system (see 8.1)

12/11/2015 Highwood tour of Extra Care Home (see 8.4).

30/11/2015 Urban Green Spaces (see 8.9).

01/12/2015 Special Charge (see 8.1).

02/12/2015 Maggie Williams, HDC Neighbourhood Planning Officer re Blueprint (see 10).

08/12/2015 Introductory Meeting with Seb Willemsen, WSCC Highways (see 8.7).

09/12/2015 Visit to Wickbourne Centre, Littlehampton with Trevor Beadle, HDC (see 8.4).

Future Meetings

14/12/2015 Carol Service

11/01/2016 Subways

12/01/2015 Horsham Unlimited (tbc)

14/01/2015 Quarterly Meeting with Natalie Brahma-Pearl and Jonathan Chowen. TM asked members to let her know if they have issues they wish to be raised at the meeting. TM will mention that the phone system does not always seem to work very well.

ACTION: All members to forward any issues to be raised.

Memorandum of Understanding with HDC

Some points were queried on the first draft and a second draft has been received. This is still to be agreed.

Change of Name to Horsham Denne Neighbourhood Council

This was approved by the full HDC Council on 21st October; the new name should be used on

	<p>all occasions from now on.</p> <p><u>Needles Community Garden</u></p> <p>Denne NC was closely involved in setting up a Community Garden adjacent to the Needles Youth Club in 2012. However circumstances have changed and the youth club no longer exists; the premises have been taken over by a Children and Family Centre. They have requested that the Community Garden is incorporated into the play area for the children, which would mean removing the fence between the two areas and making the exterior fence child safe. Because of Denne's interest we have been consulted on the proposal.</p> <p>The Community Garden appears to have had little use and is difficult to access as it is completely hidden from the road by gates. TM met Rachel Evans, HDC Community Development Officer on site and suggested that notices are put up to invite comment from local residents before any decision is made.</p> <p>However in theory it seems a very sensible idea and if members agree we should support the proposal.</p> <p>The members were shown a photograph of the site at the meeting, and discussed the proposal.</p> <p>ACTION: TM & SD to send letter to HDC to say that HDNC agrees in principle to the proposal providing that safety issues are addressed and proof is provided that residents have been consulted.</p>
7	<p>Clerk's Report</p> <p><u>Planning Spreadsheet</u></p> <p>This is now completed for all applications in 2015 to date and is circulated weekly with the HDC lists. All the hyperlinks give direct access to individual planning applications.</p> <p><u>SSALC New Clerk Training Day 29th October 2015</u></p> <p>This one day course covered a lot of topics, most of which were relevant to SD's role and provided useful background information. Topics included Roles and Responsibilities, Casual Vacancies and Co-Options, powers and duties, procedures at meetings, agendas and minutes, freedom of information and data protection. An information pack was provided and contact details for advice if needed.</p> <p><u>HDC Planning transition to Electronic Meeting 18th November 2015</u></p> <p>SD attended this session given by Manny Singh (Planning Support Team Manager) at Parkside with three other Clerks, who have not yet made the move to paperless planning. They were</p>

shown the planning website and how to track applications, how to register for alerts and carry out advanced searches.

SD also noted the following points:

Decisions are usually made about 7 weeks after applications are received. N.B it is often possible to still submit comments after the 21 day deadline depending on the Officer's workload.

If there are more than 4 objections it goes to committee.

All HDC Planning staff now have their performance regularly reviewed.

There has been a review of the appeal system as it was losing a lot of money.

There has been an increase in the number of Planning Officers.

There has been a 33% increase in planning applications for the year to date.

Manny is waiting for agreement to provide Parish and Neighbourhood Councils with a lap top and projector for planning consultation purposes, if requested.

ACTION: SD to find out process to acquire equipment.

A new s106 reporting system is being launched, probably at the end of this year. The current spreadsheets will no longer be used and it will be much easier to track how money is spent. HDC will recruit a dedicated Obligations Officer to monitor funds.

Notice board at Riverside Surgery

SD contacted The Butterfly Project in Horsham, who run workshops for people with learning difficulties, and produce wooden items for sale, to see if they would be interested in making a new notice board, as the existing one is in poor condition and unusable. Unfortunately they decided that it was too difficult a job for them.

The possibility of removing the noticeboard completely was discussed at the meeting. MB pointed out that it would be necessary for HDC to arrange a digger to remove the base. He also suggested speaking to the Riverside Surgery to see if they might be interested in taking over the board.

ACTION: SD to contact Riverside Surgery before arranging removal

Electoral Register 2016

SD has received a copy of the 2016 Electoral register in the form of an excel file.

8	Reports from Members:
8.1	<p>Finance</p> <p>From the last NatWest Statement - balance at 24.11.15 = £5695.67</p> <p>Payments made since 24.11.15:</p> <p>£400 (clerk's wages including 12 extra hours due to training)</p> <p>£15.30 (paid to SD for mileage expenses to SSALC Training Session)</p> <p>£5 (HALC Conference)</p> <p>£6.60 (paid to TM for train fare to Littlehampton).</p> <p><u>Change of Bank Account to HSBC:</u> An appointment needs to be booked to close down the existing account and transfer to the new account. ACTION: GL, MB & TM.</p> <p><u>Special Charge Meeting 01/12/2015:</u></p> <p>A draft budget was presented to the NC Chairs, but as usual there is little or no room for manoeuvre but we confirmed support for continuation of Youth Worker provision...</p> <p>Points queried were the overall makeup of the Special Charge, the proportion of costs of the Drill Hall borne by the Special Charge, the location and nature of the Floral displays and the bandstand future programme.</p> <p>We also raised the problem of lack of funding for Blueprint and asked for additional support from HDC.</p> <p>MB attended the switching on of the Christmas lights and queried what money had been contributed by local businesses that appeared to have sponsored it. TM advised that businesses had contributed to the tree only. The NCs pay for the rest of the Christmas lights out of the Special Charge. See 8.12</p> <p><u>Capita Meeting 12/11/2015:</u></p> <p>Capita is the contractor responsible for WSCC payroll which Denne use for our Clerk's salary. Nessa Jones is meeting all users to see if there are any ways to improve the system. TM said a payroll guide would be useful and asked for a list of contact names and telephone numbers as different departments deal with collating payroll information and invoicing.</p>
8.2	<p>Section 106</p> <p>No report</p>

8.3

Planning

SHELAA Report:

This report is issued by HDC annually for each PC and NC: it shows land available for development currently and in the future. It should be useful for compiling Neighbourhood Plans but there are several inaccuracies in allocating areas to the correct Council. A list of errors has been submitted to HDC.

Development Control Meetings:

TM attended the meeting on 3/11/2015 and spoke on behalf of Denne in objection to applications:

HDC Offices: DC/15/1449 and Babylon Grill DC/15/1341.

The undercroft addition to the HDC Offices was refused as Councillors agreed it was not fit for purpose.

However the Babylon Grill application was approved and has now gone forward to the Licensing Committee.

Babylon Grill: There was a discussion about the Licensing application (the takeaway/restaurant has applied to play recorded music, offer late night refreshment and sell alcohol as well as extending its opening hours to 3.30am on some nights). The Police have objected, but there have been no objections from residents. MB does not feel he has been given all the details of the case.

ACTION: TM to check with Tom Crowley as to HDNC's standing with regard to licensing applications.

ACTION: TM to inform HDC Cllr Peter Burgess of the outcome.

Denne chose not to speak at the December meeting regarding the application for an infill house at 80, Worthing Road DC/15/2290 as we did not feel our objection had a strong case; the application was approved.

Aidan Thatcher Meeting 29/10/2015;

TM had a brief introductory meeting with the Planning Development Manager who joined HDC earlier this year. He is encouraging better communication between Case Officers and local Councils especially in the pre-application stage.

AT manages the Major and Minor Application teams and Compliance but Licensing is part of Environmental Health.

Additional officers have been employed and the department is nearly at full complement. There are still 7 outstanding applications that have been outsourced but all new applications will be dealt with in house.

<p>8.4</p>	<p>West of Horsham Development</p> <p><u>Southern Site Phase 2, DC/15/1702:</u></p> <p>Denne received answers to the queries we raised and amended plans have been submitted mainly as a result of comments from the Case Officer. Unless the Case Officer raises something unforeseen we will withdraw our objection.</p> <p><u>Southern Access Road, DC/15/1826 and Allotments, DC/15/1794:</u></p> <p>No further update</p> <p><u>Extra Care Home Visit 12/11/2015:</u></p> <p>The build out is a separate operation to the main Highwood construction with its own site office. The team is working closely with Saxon Weald, who will own the building and have already advertised the opportunity to buy apartments at Highwood Mill. http://www.highwoodmill.co.uk/ Show flats are nearly completed but the rest of the interior is still in an early stage with bare breeze block walls and exposed pipes and cables.</p> <p><u>Community Centre;</u></p> <p>Although the building of the Community Centre is not imminent there will have to be decisions taken about the demographics of potential users, what facilities will be available and financial management. As stated in October there has been an approach from the Christian Life Centre so Trevor Beadle arranged a visit with TM to a Community Centre in Littlehampton which is also owned and managed by a local church.</p> <p>The Wickbourne Centre operates mainly as a Children's Centre but the main purpose was to see if there was any clash between the ethos of Arun Community Church, WSCC which uses part of the building as an Outreach Centre and local residents who do not belong to the Church. The system seems to work well but is not necessarily what is required for Horsham.</p> <p>Trevor Beadle will attend the next Denne Meeting in January and give a presentation on HDC's position: any ideas from members will be welcome.</p> <p>Cllr Godfrey Newman queried if the building is big enough. JA said it needs to be adaptable and multi-purpose.</p>
<p>8.5</p>	<p>Community Services – Youth</p> <p>JP attended two meetings, since the last HDNC meeting, and reports had been previously circulated. Lisa Boydell, HDC Community and Development Engagement Manager, has given notice to Horsham Matters that North Horsham Parish Council funding will be withdrawn – a reduction of £25,000 annually. David Sheldon of Horsham Matters said that the youth service</p>

	<p>could still continue but they would only be able to fund one youth worker instead of two.</p> <p>L. Boydell said that a new service agreement would be required but that the provision might legally need to go to tender.</p> <p>JP said that an inventory of equipment used by Horsham Matters had been requested which could be transferred to a new provider.</p> <p>JP advised that in future HDNC would receive reports direct from Horsham Matters and not HDC.</p> <p>DS advised that Saxon Weald is no longer in a position to provide grants.</p>
8.6	<p>Community Services – Horsham District Older People’s Forum</p> <p>MB, chaired the HD Older People’s Forum meeting earlier today, which JA also attended. There were interesting presentations by Vicky East of HDC Health & Wellbeing, and Greg Charman of Horsham Vulnerable Older Persons Group. The next meeting will be on 6.3.16 and Jeremy Quin MP will attend, either at the Capitol or Parkside. MB asked members to let him know if they have any questions relating to older people’s issues that he could bring up.</p> <p>JA said that it had been suggested that the Older People’s Forum meet up with HYPER to exchange ideas.</p> <p>MB said that anyone over 60 could become a supporter and could receive information, including consultations, by email.</p>
8.7	<p>Highways and Transport</p> <p><u>WSCC Highways Meeting:</u></p> <p>TM had an introductory meeting with Seb Willemsen, Local Highway Steward/Engineer for Horsham on 8/12/2015. He confirmed that the Highways team is still under complement and being reorganised and there is an advert for a steward for Horsham. The area is currently being covered by Paul Stanford and Mick Norris in addition to their normal duties.</p> <p>The Highway Rangers were disbanded, reinstated and are now about to be disbanded again.</p> <p>The vans equipped as mobile offices are due at Christmas but will still need fitting out before they are operational.</p> <p>There are no general issues in the Denne area.</p> <p>SW said that WSCC have an annual budget to install dropped kerbs. Requests usually come from the members of the public who have mobility problems and are rated by WSCC to</p>

establish priority.

Wimblehurst Road:

JA had written to Chris Stark on behalf of WRRRA reminding him that a decision is needed about the use of S106 money to solve the traffic problems.

TM had a brief conversation with CS on 8/12/2015 and he said he needs to contact Cllr. Nigel Dennis.

Apparently the Novartis development is causing many highway problems but heavy lorries using Wimblehurst Road is regarded as an enforcement issue.

At the meeting Cllr Nigel Dennis suggested contacting WSCC Cllr Peter Catchpole for additional assistance as his area covers some of the road. ND had been told by Chris Stark that he would fit it in when he could. JA reported that there had been another accident on 3.11.15.

ACTION: JA, on behalf of the Wimblehurst Road Residents Association to forward correspondence to Cllr Peter Catchpole.

Road Sweeping: JA reported that Wimblehurst Road had only been partially swept and was still bad outside the hotel and nursing home towards North Parade, and also Gordon Road needed to be done.

ACTION: SD to report to HDC Hop Oast on behalf of HDNC.

Subways Site Visit 11/11/2015:

TM attended the meeting between Chris Stark, WSCC Highways and Evan Giles and Nigel Weston from HDC.

CS confirmed that drainage work and micro-asphalt overlay surfacing is scheduled for February 2016 but work will only be done between lampposts 25 and 28. The Subway Project Group had expected that the whole length between Winterton Court and Horsham Park would be done. WSCC are only willing to do essential maintenance repairs and have no budget for aesthetics. The subway will have to be closed for a few days when the work is done but there do not seem to be any plans for redirecting pedestrians.

Since September there has been an embargo on WSCC accessing S106 for highways and funding may be taken away from micro-asphalt projects.

EG is to speak to Natalie Brahma-Pearl about how a way can be found to fulfil the whole resurfacing project.

	<p><u>Hospital Car Park:</u></p> <p>Stuart Slater, HDC is waiting for WSCC to confirm where a sign can be erected.</p> <p><u>Schools TROs:</u></p> <p>There are 2 proposals for clearways outside schools in the Denne area: St Mary's Primary in Normandy and Tanbridge House in Hills Farm Lane.</p> <p>St Mary's Primary School – it was agreed to support the proposal.</p> <p>Tanbridge House School – TM said that the only time there are parking problems on this stretch of road are at school drop off/pick up times and she is concerned as to where cars will park instead if the restrictions are permanent. This may cause more of a traffic hazard than the existing arrangements</p> <p>ACTION: SD to respond to consultation with the above views.</p> <p><u>Pedestrian Lights Guildford Road (near Merryfield Drive);</u></p> <p>There has been an ongoing problem with vehicles being held on red for a long time after pedestrians have cleared the crossing. After 4 attempts since March this fault was finally rectified 11/11/2015</p> <p><u>Cycling:</u></p> <p>TM had a meeting on 1/11/2015 with Peter Silburn and Ruth Fletcher from Horsham District Cycling Forum to discuss problems on the LSTF cycle route in the Denne area.</p> <p>TM and NH attended the HDCF meeting on 3/11/2015 and the minutes have been circulated by HDCF. The main point of interest for Denne is that the Forum wants to be more proactive in ensuring cycling needs are taken into account at the earliest possible stage in planning applications. TM offered assistance in demonstrating use of the HDC planning portal.</p> <p><u>Twitten between A24 and Boldings Brook:</u> Cllr David Sheldon said that he had not had a chance to follow up requesting signage to warn cyclists as per previous minutes but will do so. He will contact Dean Wadey, WSCC Community Engagement Officer, about the possibility of copying awareness signs used on the South Downs Way and rural lanes.</p>
8.8	<p>Communications</p> <p><u>Domain Name:</u> As Datacenta have quoted £125 for 2 years, MB is going to research other options, but feels it would be a good for HDNC to have a .gov.uk domain name.</p>

8.9	<p>Park/Countryside and Leisure</p> <p><u>Horsham Park:</u></p> <p>TM and JA had a site visit with Evan Giles 28/10/2015 and JA's report was circulated to members.</p> <p>Since then Denne has been contacted by Forest NC regarding the problem of rats in the Park.</p> <p>EG has responded that Environmental Health has an ongoing programme of treatment for the rats around the Pond. HDC are considering closing the pond off for a while, because there is so much bread around; this contains vitamin K which is the antidote to the rat poison and renders the treatment ineffective.</p> <p><u>Urban Green Space Maintenance Meeting 30/11/2015;</u></p> <p>Steve Delahunt has produced maps showing HDC-owned green spaces in Horsham Town and highlighting the various Conservation Groups. The Riverside Walk area is generally well-covered; some unadopted areas are not suitable clearance work because of dangerous access.</p> <p>Rather than create new groups at this stage, there is a move towards identifying tasks that need to be done in different areas around the town and establishing the frequency required. There seems to be more enthusiasm for one-off tasks rather than regular tasks. The Parks and Countryside Department are setting up their own "interesting" website within the HDC framework; it will aim to highlight outdoor events and offer opportunities for people to volunteer for task force work. In Horsham Park groups of volunteers could be monitored by Matthew Duffin, the Park Warden.</p> <p>EG had a meeting with WSCC Health and Wellbeing team and wants to work more closely with them to get people doing activities outdoors.</p> <p>EG informed the meeting that there is a government initiative offering short term grants of £15,000 for "Pocket Parks" to create or improve small green spaces. The offer is aimed mostly at deprived areas but HDC has decided to apply in regard to the neglected green space adjacent to the Baptist Church in New Street. Although this is in Forest NC's area EG asked for general approval and any ideas for inclusion in the submission.</p>
8.10	<p>Emergency Plan</p> <p>No report.</p>
8.11	<p>Police</p> <p>No report.</p>

8.12	<p>Town Centre</p> <p><u>Christmas Tree Sponsorship:</u></p> <p>MB represented Denne as a sponsor of the Christmas Lights at a photo shoot organised by HDC on 30/11/2015, but so far this has not appeared in the WSCT.</p>
8.13	<p>HALC /CLC</p> <p><u>HALC Conference 31st October:</u></p> <p>IB circulated a full report prior to the meeting. The main points were:</p> <p><u>Horsham Matters:</u> David Sheldon gave an overview of their services which included the food bank , night shelter, community youth work, employment opportunities, Mocktail Apprenticeships (a scheme to deter young people from drinking alcohol) and their charity shops. This year they received £150000 in donations to fund good causes and events.</p> <p><u>Community Youth Work:</u> Lisa Boydell explained that her role is to support local councils to get help. She also talked about Think Family which helps troubled families.</p> <p><u>West Sussex Mediation Service:</u> The core services are family conflict, divorce and separation, work place mediation, intergenerational conflict and community mediation. They provide a way of resolving differences which can reduce crime and anti-social behaviour, improve well-being and is cost effective.</p> <p><u>Community/Neighbourhood Wardens and PCSOs:</u> Their function is to eliminate low level criminality, alcohol and drug abuse, litter, dog fouling, parking problems and highway defects and to enforce by-laws. They also provide help with community development, and are involved in emergency plans. HDC manage and train the staff.</p> <p><u>Annual Meeting of HDC and HALC 26th November:</u></p> <p>IB circulated a full report prior to the meeting. The main points were:</p> <p><u>Horsham District Planning Framework :</u> a presentation was given by Barbara Childs (Head of Spatial Planning and Sustainability). The planning framework document has now been adopted for the District. 76% of the Parish / Neighbourhood Plans have been accepted. HDC has to deliver 800 new homes each year and there is a need to work closely with Crawley and Mid Sussex as they will be unable to meet their allocation due to the shortage of available land. A potential second runway at Gatwick has not been taken into account but it will be a game changer and the housing numbers will have to be reappraised.</p> <p><u>WSSC / HDC Growth and Infrastructure Plans:</u> a presentation was given by Elaine Sanders (WSSC) and Barbara Childs (HDC). The Councils are working on a growth plan and are looking</p>

	<p>at where the economic prosperity can be best achieved. The Gross Value Added Economic profile for West Sussex is lagging badly behind other comparable areas in the country. In West Sussex there are now planned to be an additional 50000 homes in the next 15 years and there is a need to increase employment opportunities. Transport is a major issue with Roads and Railways under review, as is a need for more schools and health care facilities. Digital connectivity and fast broadband access is seen as essential.</p> <p><u>Community Wardens Cluster Pilot</u>: a presentation was given by Greg Charman (Community Safety Manager). See HALC Conference information. The cost of a pair of wardens is approximately £80000 p.a.</p> <p><u>Devolution</u>: a presentation was given by Tom Crowley (HDC Chief Executive). Surrey, East and West Sussex have put in a bid and positive feedback has been received. Typical issues that would be devolved include: a level of responsibility over fiscal issues, regional economic issues and infrastructure funding.</p> <p><u>New homes bonus /CIL/S106</u>: A presentation was given by Tom Crowley (HDC Chief Executive) For all the new homes presently being constructed approx. £1.1 million comes to HDC. HDC has given the go ahead for the Option 3 for the new Leisure Centre at Broadbridge Heath and HDC is contribution £2.3 million.</p>
9.	<p>HTCP</p> <p>The full report by JA was circulated prior to the meeting. The main points were:</p> <p><u>Riverside Walk Project Stage 2</u>: All but one of the working groups are now in place. A new more detailed map and information leaflet has been designed, and two new interpretation boards will be required to highlight the re-routing in North Horsham. Discussion with the HD Cycling Forum has taken place regarding areas that would enable recreational cycling. An application has been received for a memorial bench in the Denne area. ACTION: JA to consult with HDNC.</p> <p><u>Park House</u>: An area approx. 700 sq. ft. divided into 7 offices is to be offered at a favourable rent to community-based organisations with no penalty for terminating the rental agreement. HTCP has submitted a list of community organisations requiring office space to HDC.</p> <p><u>Horsham Rural Town Forum</u>: A proposal has been put forward on whether it would be to the benefit of the CPs if the Forum became a more structured organisation which could open up more funding avenues and aid their working relationship with statutory organisations.</p>

10.	<p>Horsham Blueprint Neighbourhood Forum</p> <p><u>Maggie Williams, HDC Neighbourhood Planning Officer:</u></p> <p>Frances Haigh organised a meeting on 2/12/2015 attended by TM and Ron Bates with Maggie Williams who has taken over as Neighbourhood Planning Officer.</p> <p>This gave an opportunity to explain the history and progress so far but the emphasis was put on the financial constraints suffered by the Neighbourhood Forum as Blueprint is only eligible for basic government grants. In contrast the Parish Councils can draw on their Parish Precept or reserves.</p> <p>Some possibilities for additional funding were discussed as was access to on-line mapping systems. MW acknowledged that HDC have a responsibility to assist and also that Blueprint needs professional help. She will discuss the issues within HDC and report back.</p> <p>MB is a member of the Ageing Population Sub-group, and attended its first meeting on the 1st December.</p>
11.	<p>Members' Questions and Comments</p> <p>TM expressed disappointment at the lack of attendance from Denne and Horsham Park Ward Councillors since the election. MB suggested that we should write to non-attending HD Councillors.</p> <p>ACTION: TM to contact the relevant Councillors.</p>
12.	<p>Reports from County and District Councillors</p> <p>WSCCllr Nigel Dennis:</p> <p><u>Zone A parking restrictions:</u> There have been further discussions about extending restrictions in the evenings as many residents are complaining that spaces are blocked since the evening charge in the town car parks was introduced. HDCllr Connor Relleen will be consulting residents. ND plans to carry out a survey to see how many parked cars display residents' permits. WSCC can provide 'high viz' vests, otherwise the survey would have to be delayed until Easter and lighter evenings. WSCCllr David Sheldon queried who would enforce the parking restrictions and how would it be paid for.</p> <p><u>Train service:</u> ND said that he is experiencing bad delays on the trains from London to Horsham.</p> <p>WSCCllr David Sheldon:</p> <p><u>The Orchard Surgery:</u> DS said that work on the new access is due to start in Jan/Feb 2016 but</p>

	<p>he hasn't seen the details. There will be more parking spaces at the front, a less steep entrance and a better pathway round the side to the CAB office.</p> <p><u>New link road from A24 to Wickhurst Green/Broadbridge Heath</u> This will possibly open before Christmas.</p> <p><u>Additional disabled parking bays in the Carfax</u>: these have been marked out indicating that work should start soon.</p>
13.	<p>Meeting closed 21.45</p> <p>Date of next meeting: 21st January 2016</p>